

Aaron Guckian
Chairman

Janine L. Burke
Executive Director



Scott Avedisian
Mayor

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PUBLIC HEARING/BOARD MEETING MINUTES

Thursday, May 28, 2015, 5:30 p.m.
Warwick Sewer Authority Conference Room
125 Arthur W. Devine Boulevard
Warwick, RI 02886

Board Members present:	Guests:
Aaron Guckian, Chairman	George Parmisciano, Pare Corporation
Gary Jarvis, Secretary	Brisco Lang, PE, Pare Corporation
Peter Ginaitt	
Steve Sylven, P.E.	Staff present:
Gary P. Marino	Janine L. Burke, Executive Director
	Angelo Simone, Revens, Revens & St. Pierre
	Lynn F. Owens, Administrative Coordinator

- 1. Call to Order** At 5:30 p.m. Chairman Guckian called this meeting to order.
- 2. Pledge of Allegiance** Those in attendance rose to salute the flag and state the Pledge of Allegiance.
- 3. CONTINUATION OF PUBLIC HEARING:**
WSA FISCAL YEAR 2016 BUDGET PROPOSAL
Public hearing continued from May 20, 2015

Chairman Guckian opened the public hearing, a continuation of the public hearing started on May 20, 2015, to consider the WSA Fiscal Year 2016 Budget Proposal. No members of the public were present to address the Board.

Mr. Jarvis asked if any written comments had been provided to the Board. Director Burke stated Ms. Michelle Komar submitted her written comments today. The comments were reviewed by the Board and will become part of the public hearing record. Director Burke stated the comments are process-related and are duly noted. WSA will respond to Ms. Komar in writing.

Director Burke and the Board discussed the process and the schedule for the annual budget approval.

Mr. Marino motioned to close this public hearing. Mr. Jarvis seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

4. Approval of Minutes

- a. Approval of minutes from the regular meeting held May 20, 2015.

ACTION: Mr. Sylven moved approval of the minutes as submitted. Mr. Marino seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

5. Administrative Items

- a. Vote to Approve Fiscal Year 2016 WSA Enterprise Fund Budget

ACTION: Mr. Marino moved to approve the FY2016 Enterprise Fund Budget. Mr. Ginaitt seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

6. AWT-Phosphorus Project, Contract No. 91

- a. Change Order No. 10: Fiber Optic Reroute
Hart Engineering Corporation

ACTION: Director Burke reported that this change order is not ready for consideration. Held for the June meeting.

- b. Change Order No. 11: PCB Removal Work
Hart Engineering Corporation

ACTION: Director Burke reported that this change order is not ready for consideration. Held for the June meeting.

7. Levee Project

- a. Award of Bid #2015-271: Engineering Services for Levee
Design/Permitting at WWTF

ACTION: Director Burke prepared a recommendation memo for the Board. She stated based on a qualifications review and the fact that PARE is the low bidder (\$78,810.00), she recommended that WSA hire PARE for engineering services for design and permitting of an earthen levee to replace the previous levee design utilizing vinyl floodwall sheeting.

Director Burke introduced Mr. George Palmisciano, P.E. and Mr. Brisco Lang, PWS, from PARE Engineering.

Chairman Guckian thanked Mr. Palmisciano and Mr. Lang for attending the meeting. He encouraged the engineers to communicate regularly with WSA staff, and to be as detailed as possible when they appear before the Board for project updates.

Mr. Sylven moved approval of the award of bid to PARE Corporation (low bidder) in the amount of \$78,810.00. Mr. Marino seconded the motion. Chairman Guckian, Messrs. Sylven and Marino voted in favor of the motion. Messrs. Jarvis and Ginaitt not available for vote. Motion approved.

Messrs. Jarvis and Ginaitt arrived at 5:35 p.m.

8. Operation and Maintenance Division

a. East Natick I Pumping Station: Flood hardening project

ACTION: Director Burke stated this project has been on WSA's Capital Improvement Project listing since 2010 and included for funding this fiscal year; however, she did not receive the recommendation memo until this afternoon. She stated the memo lays out the work needed to conduct flood hardening at the East Natick I pump station; two vendors were asked to submit cost estimates, Equality Construction and Hart Corporation.

Board members discussed with Director Burke the flood hardening efforts needed at the station. They discussed the two contractors, their pricing, bonding, and the need for an itemized breakdown and photos.

Board members had additional questions about this project and asked that WSA staff be present at the next meeting to speak to this item. Director Burke suggested that until WSA can address the Board's concerns, WSA will shift FY2015 funding to other capital improvement projects, and put this project off to next fiscal year.

Board members asked that support staff be present at all upcoming Board meetings to respond to Board questions so as to not delay time sensitive purchases and improvements.

This item was tabled for the June meeting.

9. Collection System Division

a. Award of Bid #2015-309 Purchase and Deliver 2015 Peterbilt Cab & Chassis (Vactor Truck)

ACTION: Director Burke stated WSA is looking to replace its aging (1999) sewer line cleaning truck. She stated the replacement will be made in two purchases. She said WSA is recommending purchase of the truck cab and chassis this fiscal year through Peterbilt of Rhode Island at a cost of \$112,950.00. She stated next fiscal year we will go out to bid for the tanks, hydraulics and hoses to be built on the chassis.

Director Burke stated the reason staff is not recommending the low bidder (\$952 difference) is because the Department of Public Works, who provides maintenance service on our fleet of vehicles, has standardized on Peterbilt trucks for the city fleet.

The Board discussed the anticipated cost for the second phase of the purchase, the timeline for completion and delivery to WSA, and the trade-in value of the old truck.

Mr. Jarvis moved to award Bid #2015-309 to Peterbilt of Rhode Island in the amount of \$112,950.00. Mr. Sylven seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

10. Consent Agenda – Correspondence

- a. 2014 Narragansett Bay Commission Annual Residential Sewer User Survey (May 2015)
- b. WSA to Northampton pumping station neighbors (5-15-15)
- c. WSA to City Council: April 2015 Financial Report (5-18-15)

ACTION: Mr. Sylven moved approval of the consent agenda items. Mr. Jarvis seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

11. New Business

Chairman Guckian noted that today's Providence Journal included a column by Ed Fitzpatrick on cesspools in Rhode Island. Board members were provided with copies of the article. The Chairman stated he may submit supportive comments on the article. Mr. Ginaitt suggested that Councilman Ladouceur may want to be included on the signature line.

Board members rescheduled the June 25, 2015 Board meeting to June 18, 2015.

Chairman Guckian stated Mr. Revens is at the State House representing WSA before the House Committee considering changes to WSA Enabling Legislation.

12. Old Business

- a. Modifications to Septage Hauling Regulations
 - b. Sewer Assessment Deferment Policy (6-27-13)
 - c. Sewer Assessment Deferment: Plat 332 Lot 483 (11-20-13)
 - d. Project management for sewer construction (7-24-14)
- ACTION: No action or discussion.

13. PUBLIC COMMENT PERIOD No members of the public in attendance.

Mr. Jarvis relayed information to Director Burke on a call from a business customer on Commerce Drive (sewer blockage issue). Director Burke gave Mr. Jarvis her card and asked that the property owner call her directly.

14. Adjournment

Mr. Ginaitt moved to adjourn the meeting. Mr. Sylven seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

At 6:18 p.m. this meeting ended.

Gary C. Jarvis, WSA Secretary

Date of Approval

"Minutes are recorded pursuant to the Rhode Island General Laws § 42-46-7 for the purpose of capturing all general information relevant to the meeting. For a more comprehensive assessment of minutes, audio files shall be archived with the Warwick Sewer Authority and available upon request.